

2018 Vendor Contract

BUSINESS INFORMATION: PLEASE PRINT CLEARLY

Business/Organization Name: _____

Contact Name: _____ Contact Email: _____

Address: _____

Contact Phone: _____ Alt (Cell) _____

BUSINESS PROFILE: PLEASE PRINT CLEARLY

Business Address: _____

Phone Number: _____ Website: _____

Business Profile (20 words or less):

PAYMENT IS DUE IN FULL WITH CONTRACT. DEADLINE FOR CONTRACT & PAYMENT IS MARCH 31, 2018.

Make checks payable to: Winchester Main Street Foundation.

Mail check, contract and release agreement to: PO Box 828, Winchester VA 22604.

CANCELLATIONS: Your commitment is final no refunds will be issued.

Signature _____ Date _____

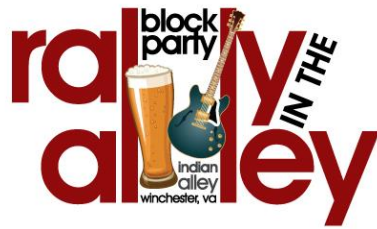
BENEFITS FOR ALL VENDORS:

Space in the vendor area and listing and link on website.

____ BUSINESS VENDOR \$80 - Space in the vendor area and listing and link on website.

____ RESTAURANT VENDOR \$100 - Space in the vendor area and listing and link on website.

For Office Use Only: Date Received: _____ Amount Paid: _____ Method: _____



2018 Vendor Guidelines

Conditions

SPACE USAGE

- Each VENDOR will be located in no larger than a 10' x 10' space.
- Any tents, tables, chairs, displays, etc. must be fully contained inside of your VENDOR space.
- Only one VENDOR shall be located in each VENDOR location.
- Controversial VENDORS and/or signage of any kind is not allowed, as determined by the Event Coordinator.

SIGNAGE

- VENDORS may provide their own signage; however, all signs/banners must be within their exhibitor space.

HOURS OF OPERATION

- VENDOR load-in and set up will take place between 9:00 am - 11:00 am.
- VENDOR vehicles must be removed from Indian Alley and adjacent parking lots by 11:00 am.
- The event hours are between 12:00pm and 6:00pm.
- VENDORS MUST be open during these hours.
- VENDORS must cease operations at 6:00pm.
- VENDOR load-out will be between 6:00pm and 7:00pm. Any VENDOR leaving early will not be invited back.